



KURRAMBEE SCHOOL

ABN No. 22 409 754 840

Principal : LISA MOFFAT

Kurrabee School
Lot 11 Werrington Rd,
Werrington 2747
Ph: 02 98337400
Fax: 02 9623 1335

**Written request for Externally
funded service providers delivering
health, disability and wellbeing
services to students**

Dear Ms Moffat,

I would like to request that _____ (Name of Person) from
_____ (Company/Organisation) provide the following service,
_____ (service) to my child at Kurrabee School.

I give permission for the school to exchange information with the service provider named above.

Parent/carer signature

date

I understand that

1. the school may not be able to accommodate this request.
2. if approved, the service provider must
 - a, adhere to requests for working with children check,
 - b. provide Currency of Insurances,
 - c. provide evidence of child protection training and
 - d. sign an Engagement Agreement with the school
 - e. participate in a school induction program
3. the school reserves the right to stop access by a provider for reasons listed on page 3 of Information for parents and carers leaflet.
4. I am responsible for informing the service provider if my child is absent from school on a day that services were to be provided or that if child is involved in school related activities which means that the service can not take place that day i.e. on an excursion day.
5. I must inform the school when a service is stopped or service providers are changed.
6. I will communicate regularly with the school to review my child's PLP and talk about how the service is going.
7. if the school is concerned about the service being delivered to your child, the school will discuss these concerns with you.

Name of child: _____

Class: _____

Signature: _____

Date: _____